

**EASTLEIGH COLLEGE BOARD
MEETING OF AUDIT COMMITTEE
WEDNESDAY 11 NOVEMBER 2015 AT 1700 HRS
TO BE HELD IN A115**

EASTLEIGH COLLEGE

AGENDA

PART ONE OF THE MEETING

	Initial	Ref	Page	Time
1 Governors' meeting time without SMT	KR			5 min
2 Committee matters				10 min
i Apologies	CD			
ii Declaration of interests	CD			
Governors are reminded that it is their duty to declare an interest, financial or otherwise, in any item on the agenda				
iii Minutes of last meeting held 3 June 2015	KR	Attached	1	
iv Matters arising	KR			
v Review operation of Committee	CD	Attached	5	
3 Governors' monthly report		Previously		5 min
i Safeguarding updates	JE			
4 Audit Committee annual report to the Board	RJ	Attached	9	5 min
5 Audit matters				
i Progress report on implementation of recommendations of previous audit reports	RJ	Attached	13	5 min
ii Internal Audit annual report 2014/15	LE	Attached	14	5 min
iii Internal Audit report, visit one 2015/16	LE	Attached	30	5 min
iv Feedback on External Audit liaison with Southern Internal Audit Partnership	LE	Verbal		5 min
v External Audit progress re 2014/15 closure and associated audit report	JH	Attached	42	5 min
vi External Audit draft audit findings report	JH	Attached	46	5 min
vii External Audit plan	JH	Attached	81	
(draft financial statements for the year ended 31 July 2015 are also provided to inform the review of the management report)			90	
viii Approve procedure for appointment of External and Internal Auditors 2016/17	RJ	Verbal		5 min
6 Risk management				
i Risk Management Board minutes, 19 October 2014/15	JE	Attached	137	5 min
ii Risk Management Policy (to approve)	JE	Attached	139	5 min
7 Approval				
i Internal Audit Charter 2015/16	RJ	Attached	140	5 min
8 Date of next meeting				
Wednesday 9 March 2016 commencing at 1700 hrs				
Progress report on implementation of recommendations of previous audit reports				
Internal Audit report – visit two 2015-16				
Review Performance of External Auditors against Pls				
Review risk management				
Regularity Audit SAR				
Governors' Monthly Report – updates re Safeguarding				
Assessment & Malpractice Procedure (if changed)				
9 PART TWO OF THE MEETING				
i Audit Committee and auditors in attendance				

LE – Laura English, Southern Internal Audit Partnership (Internal Auditors)

JH - Jenny Hill, RSM UK Audit LLP (External Auditors)

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